Setting up Windows Live on Android

If the wi-fi capability on your Android device is enabled, your device will use it as the default method to connect to the internet. To begin the process listed below, please open the web browser on your device and verify that you are able to visit web sites that are not affiliated with Musicians Institute such as Google, Microsoft or Apple’s website.

**Step 1:** Click the Main Icon.

![Android Home Screen]

**Step 2:** Click the Exchange Active Sync option.

Note: For some Android devices, this will be replaced by the Corporate Sync Option.
Step 3: Enter the appropriate information into each of the following fields:

- **EMAIL**: Enter your entire e-mail address

- **PASSWORD**: Enter your e-mail password. Then Click the Next button. (Step 4: Enter the following information into each fields):

  - **EMAIL ADDRESS**: Enter your entire e-mail address
  - **SERVER ADDRESS**: Enter outlook.office365.com
  - **DOMAIN**: Leave this field Blank.
**USERNAME**: Enter your entire e-mail address.  
- Other Android devices, you may instead have a **(DOMAIN\USERNAME)**: field  
- If so, enter `student.mi.edu\<your e-mail address>` in the field. (Example: `student.mi.edu\josephe@student.mi.edu`)

**PASSWORD**: Enter your e-mail password

Mark the checkbox next to this server requires an encrypted SSL (connection). Then, click NEXT button.
Step 5: Choose whether or not you wish to synchronize your mail, contacts and calendars to your Android phone.

Your e-mail account has been configured.

If you have problems when trying these instructions, or if you have other question concerning your Windows Live email account, send an e-mail to helpdesk@mi.edu.